

Weston Favell Allotments

Graspin Lane, Weston Favell, Northampton

TENANTS GUIDELINES, INFORMATION & RULES



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Welcome to your new allotment. We hope you are going to enjoy fresh vegetables, fresh air, exercise and good company.

Here is a summary of things you need to be aware of as a member of WFAA and as a plot holder. Please read carefully and keep for future reference

NOTE: A full copy of **West Northants Council/Town Council Allotments Rules and Requirements** is available in the summerhouse and on the website.

A - Z	Guideline/Information/Rules
Bonfires	<p>Bonfires are banned between the dates of 1st March and 31st October each year. You must compost as much material as you possibly can, except for particularly pernicious weeds or plants that are infected with fungal disease such as Club Root or White Rot. Any material that cannot be composted should be burnt outside of the restricted dates or taken to your local recycling centre.</p> <p>During the permitted times, you must take into account the weather conditions before lighting to avoid causing a nuisance to neighbours of the site. Fires must be kept small, contained, eg in a metal drum or incinerator, and must not be left burning unattended. Only organic material from your plot is to be burnt, do not bring any material from outside for disposal on the allotment and do not burn plastics of any kind. The material to be burnt must be dry before lighting, to ensure the fire burns quickly with as little smoke as possible.</p> <p>Any violation of these restrictions will result in the termination of your tenancy.</p>
Cultivation, plot inspection and eviction	<p>75% of your plot must be under cultivation. Control weeds so that they do not spread to other plots. All plots are regularly inspected and a 'non-cultivation' sent to the tenant where applicable. Failure to improve cultivation within 28 days will lead to eviction.</p>
Chickens	<p>Maximum of 25% of your plot can be used for keeping chickens, turkeys or rabbits. Cockerels are NOT allowed. Please seek advice from the WFAA committee – rules are complex and you need permission.</p>
Children	<p>To be kept under your control, on your plot at all times.</p>
Contact details	<p>Appropriate members of the committee keep a record of your contact details, in accordance with current data protection rules. Please advise us of any change in your contact details.</p>

Committee	Your committee is responsible for the smooth running of the site including site maintenance, rent collection, lettings, inspection of plots and evictions, dealing with complaints, running the shop and loan of machinery, organising social events, producing the newsletter, keeping relevant plot holders records, insurance, NAS membership etc. They are all volunteers. New members for the committee are always welcome. An AGM is held every October.
Dogs	Dogs should be kept on a lead and under control at all times.
Equipment to borrow	A range of rotavators, cultivators, mowers etc is available to borrow from the Hut on Sunday mornings. A small fee is charged for maintenance and fuel costs. CASH ONLY
Giving up your plot	Please: <ul style="list-style-type: none"> • Advise the committee of your intention to leave. • Clear the plot of all rubbish. • Discuss leaving any structures with the lettings officer. • Surrender your key (deposit will be returned). • Sign the end of tenancy document.
Kings Seeds	These are offered to our tenants at prices around 40% less than usual. Catalogues and order forms are usually available online from late August. To buy online you need to be registered as a buyer by our secretary on woodley11@virginmedia.com
Insurance	We are insured by Chris Knott Insurance which covers the buildings, public liability, the equipment and shop contents etc. All tenants pay a small amount towards insurance with their rent. The full policy can be viewed in the summerhouse.
National Allotment Society	WFAA is a member of the NAS (formerly National Society of Allotment and Leisure Gardens). This provides horticultural and legal advice, a magazine and a website. It also gives us discounted seeds from Kings Seeds.
Newsletter	This is produced several times a year and is emailed to you. Past and current copies are on the website – details below. Contributions re always welcome
Notice boards	These are situated near both gates. Please take note of information given.
Hut	Open on Sunday mornings 10.00am -12noon for queries, rents, problems, orders

	and items for sale from the shop
Parking	Make provision to park on your own plot or use the car parking areas by top and bottom gates
Paths	Must be maintained at minimum 0.75m width and the grass cut. Slabs or bark are acceptable. You are responsible for the path on the right-hand side of your plot (from the road end)
Plot numbers	These are provided but it is your responsibility to display them clearly at the right hand corner of your plot,(road end) and to prevent damage to them.
Ponds	Maximum 1.5m wide and 50cm deep. Ponds must be fenced or covered in wire mesh. Warning signs to be displayed.
Potatoes, Onions and Peas/Beans	These can be ordered at very attractive prices from the shop.
Rent and fees	Rents are due on April 1 st . Fees cover insurance and National Society membership. Watch notice boards and emails for details. Your invoice will be sent to you and BACS payment or cheque are the preferred methods of payment
Rubbish	Clearing rubbish from your plot is your responsibility. Take it to the tip or put it in your brown bin. Items which may be of use to someone else can be advertised via the secretary
Security	Always keep the gates at the top or bottom of the site locked. Keep your key(s) safe. Lose your key and you lose your deposit.
Shop	A wide range of horticultural products is offered at very competitive prices. Open Sunday mornings 10 am-12pm
Speed	Observe the site speed limit of 5mph
Structures	Maximum size for sheds and green houses, which are permanent structures is 2.45m long x 2.45m wide x 2.13m high (8'x8'x7'). From 31/12/2013, Polytunnels are restricted to 3m x 2.45m x 2.13 (10'x8'x7'0. Only 2 structures are allowed per plot.
Summerhouse	This is by the Graspin Lane entrance. It is always open. There is a supply of gardening magazines available, a copy of the Rules and Requirements and other notices. It is also used for social events. Please feel free to visit.
Toilet	An eco toilet is available near the top gate (Graspin Lane). Please observe instructions for use carefully

Trees	Any new trees must not exceed 3m in eventual height. Please consider eventual size and spread and do not plant too near paths.
Water tanks	Water is for irrigation of your plot only. Do not wash tools, hands or produce in the water tanks. Please keep lids closed.
Website	www.westonfavellallotments.co.uk